How To Certify 9

First Step

Welcome to the North American Association of State and Provincial Lotteries (NASPL) Standards Initiative (NSI) web site

The first step in the certification process is to read the Guide to NSI Certification Program. This document should be read completely prior to attempting to certify a product or a best practice as this document describes the program and the process in its entirety.

The following documents should be read and understood prior to certification, since you will be required to agree to them during that process:

- The NSI Certification Program Policies define the policies that govern the operation of the NSI Certification Program. These policies define what can be certified, what it means to be certified, and the process for achieving and maintaining certification.
- The NSI Certification Agreement covers the terms and conditions of the certification service.

The significant highlights of the certification process are outlined below; further information can be found in the Guide to NSI Certification Program.

- 1. The NSI Certification Program is administered on behalf of the NASPL Standards Initiative (NSI) by its designated Certification Authority, The Open Group.
- 2. Your organization will be granted a license to use the trade mark in connection with your business practice or product when your business practice or product meets all the requirements for certification as defined in the applicable Certification Policy and your organization has formally agreed to all the required terms.
- 3. You must enter into a Certification Agreement for each business practice or product registration. A certified business practice or product is subject to re-certification on a periodic basis as stated in the applicable NSI Certification Program Policy
- 4. All business practice or product information supplied to the Certification Authority will be treated as confidential as required by the Certification Agreement.
- 5. The Certification Authority may, from time to time, request proof that your business practice or product remains in compliance with the requirements outlined in the conformance requirements as stated in the applicable NSI Certification Program Policy



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