APPENDIX D
SUPPLIER RELEASE FORM PROFORMA

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D.1 INTRODUCTION

D.1.1 OBJECTIVE OF DOCUMENT

The objective of this document is to provide the proforma Supplier Release Form which must accompany each submission of a test system to X/Open during acceptance. This document also includes explanatory text to aid the completion of the proforma.

D.1.2 SCOPE OF DOCUMENT

This Supplier Release Proforma must be completed each time a test system is released by the supplier to X/Open whether it is an initial, interim or final release.

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D.2 SUPPLIER RELEASE FORM PRO FORMA

Please fully complete this form when submitting test systems and copies for acceptance. This form shall be used for initial and subsequent releases of the test system, including interim bug fixes during the acceptance process.

1. NAME AND ADDRESS OF DISPATCHING AUTHORITY

2. DATE OF DISPATCH

3. X/OPEN PURCHASE ORDER NUMBER

4. BUILD STANDARD VERSION/RELEASE NUMBER

5. REFERENCE TO BUILD STANDARD

6. MEDIA DESCRIPTION:

NUMBER OF COPIES SUPPLIED
NUMBER OF MEDIA PER COPY

MEDIA TYPE	MEDIA FORMAT	MEDIA NO.	SERIAL NO.	VERSION NO	DESCRIPTION

7. HARD COPY DOCUMENT DESCRIPTION

DOCUMENT NO	VERSION NO	DESCRIPTION

NUMBER OF COPIES SUPPLIED	

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8. RELEASE HISTORY

BUILD VERSION	REASON FOR VERSION

9. LIST INCIDENT REPORTS CLEARED:

10. LIST ASSOCIATED DEVIATIONS:

11. SPECIFY REWORK PROGRAMME REFERENCE:

12. RELEASE AUTHORITY:

NAME	TITLE	SIGNATURE
TELEPHONE NO	E-MAIL ADDRESS	TITLE

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For X/Open Staff only, please leave this section blank.

13. DATE RECEIVED

14. CHECK LIST:

a)	Media as description?	Yes/No
b)	Documents as description?	Yes/No
c)	Number of copies as described?	Yes/No
d)	Build standard included?	Yes/No
e)	Rework programme note included?	Yes/No

15. APPROVAL SIGNATORY:

TITLE	NAME	SIGNATURE	DATE

16. SITES DISPATCHED:

SITE	SITE

17. NUMBER OF COPIES RETAINED

18. ARCHIVE LOCATION:

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D.3 EXPLANATION OF ITEMS IN THE SUPPLIER RELEASE FORM

1. Self explanatory.
2. Date of dispatch from dispatch authority.
3. Self explanatory.
4. Overall version, the test system release.
5. Reference to document that defines the files and documentation that constitute the configuration of the version and release of the test system, including all the component version numbers.
6. - Media type - e.g. disk, tape or combination.
   - Media format - e.g. ascii.
   - Number of copies supplied- self explanatory
   - Number of media per copy - For each media supplied, its reference, serial number and associated version, description of the media - e.g. libraries, configuration data etc.

     Note: For each copy of the test system there may be more than one item of media.
7. - Hard Copy Document Description - For each item supplied, its serial number, associated issue and title of document.

     Note: Each test system will be constituted from a number of documents which thus form a documentation set for each copy.
   - Number of Copies Supplied - Number of sets of documents supplied.
8. Description of release, e.g. first Alpha release, second interim bug fix, final Alpha release.
9. List of incident reports cleared by this release.

   Note: For first release, write ''not applicable''.
10. Deviations from specification, write ''not applicable'' if appropriate.
11. Associated rework programme notes, write ''not applicable'' if appropriate.
12. This should define the contact point to resolve apparent discrepancies or omissions in the release pack.

The X/Open Conformance Administrator will complete sections 13 to 18.

13. Self explanatory.
14. Self explanatory
15. Only to be accepted if items a) to d) on the check-list are affirmative and where appropriate item e) is available.
16. A list of the sites to which the release was made and the date of dispatch (normally identical for each site).
17. The number of copies retained by X/Open, including spares (at least one; the master).

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18. Location within X/Open Library at which the media and documents have been retained.

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D.4 CERTIFICATE OF CONFORMANCE

SUPPLIER NAME:
SUPPLIER INCORPORATED ADDRESS:
CERTIFICATE NUMBER
PURCHASE ORDER NUMBER
SPECIFICATION NUMBER

We hereby certify that, to the best of our knowledge, this released product fully meets the requirement of the above contract and specification subject to any devitations specified in box 10 above

List of Associated Deviations (where appropriate):

Signed Quality Representative

NAME	TITLE	SIGNATURE	DATE

Signed Design Authority

NAME	TITLE	SIGNATURE	DATE

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